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## ***Venting & ULC Listed Duct Sales Specialist***

### ***Our Company:***

O'Dell Associates Inc. is a manufacturer's representative servicing the heating, ventilating and air conditioning (HVAC) market. Based out of four offices, located in Burlington (HQ), Waterloo, London & Toronto, maintain a strong presence and reputation throughout Southern Ontario. Our customers include consulting engineers, building owners, design build contractors and mechanical & sheet metal contractors in the commercial and industrial HVAC market.

We're looking for a highly organized and conscientious individual to contribute to the success of our winning team.

### ***Position:***

O'Dell is looking for a venting & ULC listed duct sales specialist! The position will focus on supporting engineering & contractor sales activities with respect to both Ampco & Heatfab products.

Specific job duties include (Ampco & Heatfab only):

- Support engineering sales team with product related related queries.
- Reviewing tender forms and specifications.
- Understanding of working drawings and able to provide accurate takeoffs.
- Generate bill of materials and quotations for contractor sales team.
- Perform site measurements prior to release.
- Responsible for all sales quotas within this vertical market.

This is an excellent opportunity for anyone interested in a career within the construction industry. This could also be a great opportunity for a sheet metal foreman looking to get off the tools.

### ***Job Requirements:***

- Strong communication and interpersonal skills
- Able to work well both independently and within a team environment across multiple office locations.
- Comfortable in a fast-paced environment.
- Valid passport and drivers license for travel within Canada and USA for training at manufacturers' facilities
- Experience in the construction industry (i.e. engineering sales, contracting) is not required, but is considered an asset.

### ***Remuneration***

- Competitive wages based on experience
- Incentive plan related to specific product sales
- Complete Benefits package
- RRSP employee contribution plan
- Company sponsored professional affiliations (OACETT, CPSA, ASHRAE etc.)

### ***Contact Information:***

Please e-mail resume to [nathan@odellassoc.com](mailto:nathan@odellassoc.com)

For more information visit us at [www.odellassoc.com](http://www.odellassoc.com)